Xerox® WorkCentre™ 5022/5024 Multifunction Printer

Simplicity, Performance and Affordability

xerox ®

Performance-packed.
Affordable and compact.

The Xerox® WorkCentre™ 5022/5024 monochrome multifunction printer is the newest way to print, copy and scan your most common office documents with speed and ease of use – all from one cost-conscious, space-saving device. Discover affordable productivity for the office in its simplest form yet – and start doing more with less.

One Small Footprint

With the WorkCentre 5022/5024, you can replace all of your space-intensive printers, scanners and copiers with a single device that packs power and performance into a pleasingly compact size. Copy, print, scan or fax in a small footprint while delivering output in paper sizes up to A3 or 11 x 17 in. And pages are output in the center of the device, which means you don't need extra room on the side for pages to exit.

One Giant Leap in Office Productivity

With print speeds of up to 22 to 24 pages per minute, the WorkCentre 5022/5024 delivers fast, streamlined performance with benchmark productivity – so you really can do more work in less time.

Robust features give you the ability to scan hardcopy documents in colour directly to your desktop for efficient workflows. The new, interactive User Interface gives you more opportunities to choose the settings you need to do your best work. Quickly and easily print monochrome documents, reduce or enlarge the size of your document, select text or graphics mode or set output to one-or two-sided. You can even fine-tune how light or dark you wish your final output to be so your documents always match your job's specifications – and your own expectations.

Ready to make your office more productive.

1 Main Unit
2 Fax Option
3 Network Print/Scan Option
4 Optional 500-Sheet Tray
5 Optional Stand (requires #4)
6 Optional Two Tray Module with 1,000-Sheet Capacity (requires #4)

1 Main Unit
- Desktop
- 250-Sheet Tray
- 100-Sheet MSI
- 110-Sheet DADF
- Duplex Module
- Local Printing and Scanning
- Optional Tray 1 Lock Kit

2 Fax Option

3 Network Print/Scan Option

4 Optional 500-Sheet Tray

5 Optional Stand (requires #4)

6 Optional Two Tray Module with 1,000-Sheet Capacity (requires #4)

Save money by keeping high value print jobs in-house.

Use the Layout Options feature to create complex documents such as booklets and posters using multiple paper types and settings. Keep more high value jobs in-house and eliminate the hassle and expense of sending work out to a print shop.

Get more work done.

With a generous paper capacity of up to 1,850 pages, the Xerox® WorkCentre™ 5022/5024 gives you longer, uninterrupted job runs and fewer time-wasting stoppages for paper reloads.

Keep your entire office in the loop.

Add the optional Network kit to your device to easily capture electronic files in full colour and share them across your organization. Scanned images can be easily edited with the OCR software that comes with the device.

Keep your office green.

Original Xerox® toner and replacement cartridges adhere to the highest environmental standards, so you'll be one step closer to a truly "green" workplace.

Rotate Output With Collation

The Rotating Collate function can be used to assemble printed output (Portrait and Landscape) by loading the same size paper (A4, B5 or letter) into any two trays from Tray 1, 2, 3, 4 and the MSI Tray.

Xerox® WorkCentre™ 5022/5024

Speed	WorkCentre 5022	WorkCentre 5024
Monochrome	Up to 22 ppm (pages per minute)	Up to 24 ppm (pages per minute)

First-page-out Time	WorkCentre 5022	WorkCentre 5024
Copy from Platen	7.2 seconds or less	7.2 seconds or less
Print	14 seconds or less	14 seconds or less

Paper Types	Plain Paper/Recycled Paper/Labels	
Capacity (75 gsm paper)	Standard Tray 1: 250 sheets; Standard Tray 5 (MSI): 100 sheets; Optional One Tray Module (Tray 2): 500 sheets; Optional Two Tray Module (Trays 3 and 4): 500 sheets each; Maximum 1,850 sheets (Trays 1-4 + MSI)	
Sizes	Standard selectable sizes: B5 to A3, 8.5 x 11 in., up to 11 x 17 in., custom size: 98 to 432 mm, 127 to 297 mm	
Paper Weights	Tray 1: 60 to 90 gsm; Tray 5 (MSI) is standard 60 to 216 gsm; Tray 2-4 (optional): 60 to 216 gsm	
Reduction/Enlargement	Size-to-Size 1:1 ± 0.8%, 25–400% Preset 50%, 70%, 81%, 94%, 100%, 122%, 127%, 141% and 200%	

	WorkCentre 5022	WorkCentre 5024
Continuous Print/Copy Speed	A4 LEF Simplex–22 ppm, Duplex–16 ppm A4 SEF Simplex–15 ppm, Duplex–8.7 ppm B4/B5 SEF Simplex–12 ppm, Duplex–7.9/7.2 ppm A3 SEF Simplex–12 ppm, Duplex–8.6 ppm	A4 LEF Simplex–24 ppm, Duplex–17 ppm A4 SEF Simplex–15 ppm, Duplex–8.7 ppm B4/B5 SEF Simplex–12 ppm, Duplex–7.9/7.2 ppm A3 SEF Simplex–12 ppm, Duplex–8.6 ppm

Copy Specifications	WorkCentre 5022/5024
Document Scanner	Platen and DADF
Sides (input:output)	1:1, 1:2, 2:1, 2:2
Quantity	1–999
Resolution	600 x 600 dpi
Copy Features	Reduce/Enlarge, N-up, ID Card Copy, Light/Darken, Auto Rotation, Toner Save

Print Specifications	WorkCentre 5022/5024
Memory	256 MB
System	300 MHz
Page Description Languages	HBPL, PCL with Network Option
Print Resolution	Up to 600 x 600 dpi
Print Features	Watermark, Poster, N-up, Booklet, Mixed Document
Connectivity	High Speed USB 2.0 direct print, optional 10Base-T/100Base-TX Network Card
Client Operating Systems	Microsoft® Windows Server® 2003 (32/64-bit), Windows Vista® (32/64-bit), Windows Server 2008 (32/64-bit), Windows Server 2008 R2, Windows 7 (32/64-bit), Windows 8 (32/64-bit), Windows Server 2012 (64 bit)

Scanning Specifications	WorkCentre 5022/5024 Scan Function (Local)	WorkCentre 5022/5024 Scan Function (Network) Optional
Connectivity	USB 2.0	Ethernet 100Base-TX/10Base-T
Scanning Speed	Simplex: Mono is 18 ppm; Colour is 4 ppm (A4 LEF at 200 dpi using TWAIN driver (USB)	Up to 13 ipm colour, A4 LEF or up to 22 ipm monochrome
Scanning Resolution	Monochrome: 600 x 600 dpi, 400 x 400 dpi, 300 x 300 dpi, 200 x 200 dpi Colour: 300 x 300 dpi, 200 x 200 dpi	Monochrome: 600 x 600 dpi, 400 x 400 dpi, 300 x 300 dpi, 200 x 200 dpi Colour: 300 x 300 dpi, 200 x 200 dpi

Scan Features	• Standard: Local scan (via USB, TWAIN)
	• Standard: Device is shipped with ABBYY FineReader for scan application support
		• Connectivity: Ethernet 100Base-TX/10Base-T
		• Scan to Email:
		  – Protocol: TCP/IP (SMTP Authentication)
		  – File Format: Monochrome Binary: PDF/TIFF (Multi-Page); Colour: PDF (Multi-Page) / JPEG
		• Scan to PC:
		  – Protocol: TCP/IP (SMB)
		  – File Format: Monochrome Binary: PDF/TIFF (Multi-Page); Colour: PDF (Multi-Page) / JPEG
		  – Operating System: Windows® XP, Windows Server® 2003, Windows Vista®, Windows Server® 2008, Windows® 8, Windows® XP x64, Windows Server® 2003 x64, Windows Vista® x64, Windows Server® 2008 R2 x64, Window Server® 2012 x64

Fax Kit	WorkCentre 5022/5024
Optional	PSTN/PBX fax (one-line)
	Standard 33.6 kbps, Two-sided Send and Receive, Print on/Fax up to A3 / 11 x 17 in.

For more information about the Xerox® WorkCentre™ 5022/5024, visit www.xerox.com.

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