



Office Shredder

16 Sheet P-4 Cross-Cut Shredder 1600XCD



ENGLISH

Operating Instructions

DEUTSCH

Bedienungsanleitung

FRANÇAIS

Mode d'emploi

ITALIANO

Istruzioni per l'uso

ESPAÑOL

Instrucciones de funcionamiento

NEDERLANDS

Instructies



Easy slide top - slide open to switch on, close when not in use

Feed slot for single credit cards, CDs and DVDs

Feed slot for paper

Forward

Reverse

Power indicator



Paper DIN Security level P-4
Cross Cut shred
CD/DVD DIN Security level O-3
- Recommended for sensitive & confidential data

29 litre waste bin



For further information or to register your product visit www.snopakebrands.com



SCAN ME



SPECIFICATIONS

Suitability		Approx no. of sheets per hour	2,600
		Bin Size (litres)	29
		Small Office & Office	Approx. Bin Size (sheets)
What makes it special?	Continuous Shredding, Minimalist Design	Waste Bin Type	Slide Out
Swordfish UK Product Code	40244	Separate CD Waste Bin	✗
Cut Type	Cross	Full Bin Indicator	✓
Particle Size (mm)	4 x 39	LCD Display / Indicator Panel	✗
Paper Security Level DIN	P - 4 Recommended for sensitive & confidential data	Reverse Function	✓
		Auto Start / Stop Control	✓
CD/DVD Security Level DIN	O-3	Credit Card Destroyer?	✓
Approx. no. of pieces A4 page shredded into	400	CD/DVD Destroyer?	✓
Cutting Capacity (80gsm)	16	Staples?	✓
Feed Entry Width (mm)	222	Paperclip Destroyer?	✓
Speed (m/minutes)	1.5 - 2.4	Castors?	✓
Noise Level	57 - 66dB	Weight (kg)	12.3kg
Duty Cycle ON (minutes)	60	Product Dimensions H x W x D (mm)	517 x 400 x 300
Duty Cycle OFF (minutes)	40	Product Warranty	2 years
Approx no. of sheets per Duty Cycle	2,600	Cutter Warranty	2 years



- GB** The user manual contains important operating and maintenance instructions.
- DE** Die Betriebsanleitung enthält wichtige Informationen zur Bedienung und Wartung.
- FR** Le manuel de l'utilisateur contient des instructions importantes sur l'utilisation et la maintenance.
- IT** Il manuale istruzioni contiene informazioni importanti per l'uso ed il mantenimento.
- ES** El manual del usuario contiene instrucciones importantes de operación y mantenimiento.
- NL** De gebruikershandleiding bevat belangrijke gegevens over het gebruik, en onderhoud.



- GB** This equipment is not intended for use by children. It is not a toy.
- DE** Dieses Gerät darf nicht von Kindern verwendet werden. Es ist kein Spielzeug.
- FR** Cet équipement n'est pas prévu pour l'usage des enfants. Il ne s'agit pas d'un jouet.
- IT** Questo utensile non può essere utilizzato da bambini. Non è un giocattolo.
- ES** Este equipo no está destinado para el uso de niños. No es un juguete.
- NL** Deze apparatuur is niet gemaakt voor kinderen, het is geen speelgoed.



- GB** Avoid touching the document /media feed opening with the hands.
- DE** Bitte Hände weg von der Dokument- bzw. Medien-Zuführöffnung fernhalten.
- FR** Éviter de toucher l'ouverture d'alimentation des documents/du support papier avec les mains.
- IT** Non toccare con le mani l'area inserimento documenti.
- ES** Evite tocar con las manos la abertura del suministro de documentos/medios.
- NL** Vermijd het aanraken van het document / media gestuurd open handmatig



- GB** Avoid clothing touching the document / media feed opening.
- DE** Bitte Kleidungsstücke weg von der Dokument- bzw. Medien-Zuführöffnung fernhalten.
- FR** Éviter tout contact des vêtements avec l'ouverture d'alimentation des documents/du support papier.
- IT** Non toccare con articoli di abbigliamento l'area inserimento documenti.
- ES** Evite que ropa toque la abertura del suministro de documentos/medios.
- NL** Vermijd het aanraken van kleding met het document / media gestuurd openen



- GB** Avoid hair touching the document / media feed opening.
- DE** Bitte Haare weg von der Dokument- bzw. Medien-Zuführöffnung fernhalten.
- FR** Éviter tout contact des cheveux avec l'ouverture d'alimentation des documents/du support papier.
- IT** Non toccare con capelli l'area inserimento documenti.
- ES** Evite que cabello toque la abertura del suministro de documentos/medios.
- NL** Vermijd het aanraken van haar met het document / media gestuurd openen



- GB** Keep aerosol products away.
- DE** Bitte Spraydosens entfernt halten.
- FR** Conserver les produits en aérosol à l'écart.
- IT** Tenere contenitore di aerosol lontani dall'utensile.
- ES** Mantenga alejado productos de aerosol.
- NL** Gebruik geen aerosol producten.



- GB** Maximum sheet capacity. Do not overload.
- DE** Maximum-Blatt-Kapazität. Bitte nicht überlasten.
- FR** Capacité maximum de chargement de feuilles. Ne pas surcharger.
- IT** Limite di inserimento fogli. Non sovraccaricare.
- ES** Capacidad máxima de hojas. No sobrecargue.
- NL** Maximum papier capaciteit, niet overladen.



- GB** Insert CDs/DVDs here.
- DE** Bitte CD und DVD hier einführen.
- FR** Insérer les CD/DVD ici.
- IT** Inserire CD/DVD qui.
- ES** Introduzca CDs/DVDs aquí.
- NL** Plaats voor CD's/ DVD's hier.



- GB** Insert credit cards here.
- DE** Bitte Kreditkarten hier einführen.
- FR** Insérer les cartes de crédit ici.
- IT** Inserire carte di credito qui.
- ES** Introduzca tarjetas de crédito aquí.
- NL** Plaats voor credit cards hier.

ENGLISH

Installation

- Make sure the waste basket is securely in place
- Connect the electricity plug to any standard power socket

Operation

- **power** - sliding the cover open will turn the shredder on. When switched on, the shredder will activate automatically when paper is inserted into the feed slot. Please ensure the shredder wastebasket is properly in place and the auto-on indicator has lit up
- **reverse** - in the unlikely event of paper jam, the reverse setting can be used to help clear the cutters of paper that has not passed through properly
- **forward** - helps clear loose paper that is still on the blades or shredder shaft

Capacity

This Swordfish shredder will shred:

- up to 16 sheets of 80gsm paper per pass, with a max width of 220mm.
- paper clips and small staples
- single credit cards
- single CDs, DVDs

Continuous shredding should not last more than 60 minutes, after which the shredder should be allowed to cool down for 40 minutes before continuing.

In case of a **minor** paper jam:

The automatic paper reverse feature should activate and eject any minor paper jams when they occur. Make sure to remove the un-shredded paper from the feed opening. The overload/overheat light should go out and normal shredding can resume. If for some reason the automatic paper reverse does not activate, press the reverse button.

In case of a **major** paper jam:

The shredder will automatically switch itself off. After an auto power off, put the switch into the off position for 50 minutes before turning the shredder back on. Grasp the excess paper from the top and pull it out as you press the rev button.

It is good practice to oil the shredder every time you empty the bin. For further details please see page 12.

Warning

- Do not place fingers too close to the feed slot as serious injury may occur
- Always disconnect the power plug before cleaning a Swordfish shredder
- Repairs must be carried out by a specialist. There are no user-serviceable parts inside a Swordfish shredder
- Keep the waste bin emptied so that the shredder output is not impeded
- Swordfish shredders should only be used within the defined capacity
- Keep all loose articles of clothing, ties, jewellery, long hair or other loose objects away from opening
- Keep children away from the machine. This shredder is not a toy
- Do not pass soft plastics through the shredder
- Shredders should be oiled on a regular basis and before any period of intensive shredding
- Lubrication should always be done when the shredder is cold. Never add oil to a hot shredder